

Manchester District Library
Meeting Minutes April 23, 2018

Attendance: JoAnn Okey, David Nelson, Gerianna Cooley-Howard, Gary Seguin, Fritz Swanson, Susan Layher

Absence: Matt Cook, Jan Davis

I. Call to order: 7:08 pm

II. Approval of agenda: All Approve

III. Approval of minutes – March 26, 2018

JoAnn Okey Moves to Accept, Susan Layher Seconds.

All Accepts except Gerianna Cooley-Howard who abstains

IV. Correspondence

Washtenaw County Farm Bureau—

Sent thank you note for our help with Farm Week

Also donated a book as thanks

V. Public Comment

None

VI. Director's Report (ATTACHED)

VII. Financial Report

Pay the Bills: All Vote Yes

Move to pay: Fritz Swanson

Second: Gerianna Cooley-Howard

VIII. Committee Report

IX. Old Business --policy review

a) Volunteer

a. Propose to Accept: JoAnn, Seconded by Gerianna

b. Issues discussed

i. Should we require background checks?

ii. Can we specify what tasks are to be done?

iii. Should we keep the description of tasks open?

c. JoAnn recommends revisions.

1. First sentence, replaced with:

a. "The library welcomes volunteers and their ideas."

2. Remove third paragraph.

3. Last Paragraph with:

a. "Volunteer activities will be coordinated by the Library Director."

d. To be voted on next month.

b) Computer use

- a. Kathy speaks in favor of offering first three computer printed pages for free, \$.10 for each page thereafter
- b. Kathy has seen no problems with current policy
- c. Board finds no issues
 - i. Susan moves to accept, Gary seconds
 - ii. All accept the reviewed but unchanged policy as of this date.

X. New Business

a) Annual Meeting Date

May Meeting: Tuesday the 22nd? Gary will send an email to confirm.

c) Staff Raises

d) Kathy's proposal for raises is reflected in the proposed budget.

c) Possible Thursday Open

Gary proposes open 2-8 on Thursdays, for approximately \$7000 a year

JoAnn asks if this fits into the budget; it does.

This will be finalized in the 2018-2019 budget.

Next Year's Budget

The proposed budget was reviewed,

and will be discussed in full at the Annual Meeting

XI. Adjourn 8:53 pm