

Manchester District Library
Meeting Minutes March 26th, 2018

Attendance: Jan Davis, JoAnn Okey, Matt Cook, David Nelson, Fritz Swanson, Gary Seguin, Susan Layher

Absent: Gerianna Cooley-Howard

I. Call to Order 7:05pm

II. Approval of Agenda: Matt Cook Moves to Approve, Joan Okey seconds, All Support

III. Approval of Minutes: Joan Okey Moves to Approve, Gary Seguin Seconds. All Support

IV. Correspondence

A. Phone call received from insurer, all things fine

V. Public Comment

A. None

VI. Director's Report

A. **Attached**

B. Buying a new Drop Box (\$1,000-\$1200) for Pleasant Lake;

i. Joan Okey Moves to purchase, Gary Seguin Second to purchase

ii. All Support

VII. Financial Report

A. Gary Seguin Moves to Pay the Bills, Matt Cook Seconds

i. All Support

B. Budget Adjustment (**Details Attached**)

i. Gary Seguin moves to support adjustments; David Nelson Seconds

ii. All Support

VIII. Committee Report

IX. Old Business

X. New Business

i. We will review the Volunteer Policy and the Computer/Internet Acceptable Use Policy for the April Meeting.

XI. Adjourn 7:41pm