

Manchester District Library
Meeting Minutes February 26th, 2018

Attendance: Jan Davis, Joan Okey, Mat Cook, David Nelson, Fritz Swanson, Gerianna Cooley-Howard, Gary Seguin, Susan Layher

Absent: None

- I. Call to Order 7:03pm
- II. Approval of Agenda: Matt Cook moves to approve, David seconds
 - A. All Approve
- III. Approval of Minutes — Jan 22, 2018 David Nelson moves, Joann Okey seconds
 - A. Yay: All except Swanson
 - B. Nay: None
 - C. Abstention: Swanson
- IV. Correspondence
 - A. None
- V. Public Comment
 - A. None
- VI. Director's Report
 - A. Attached
- VII. Financial Report
 - A. Pay the Bills: Cooley-Howard Moves to Pay
 - a) Okey Seconds
 - b) All vote yes
- VIII. Committee Report
- IX. Old Business
 - A. Policy Policy
 1. Layher moves
 2. Cooley-Howard seconds
 3. All vote aye in support
- X. New Business
 - A. Policy Review
 1. Money Handling Policy Reviewed as of Feb 26, 2018
 - a) No Change
 2. Attendance and Participation in Board Meetings VIA Electronic Means
 - a) No Change
 - b) Cooley-Howard raises a concern as to whether this policy should be reviewed by our lawyer.
 - c) Reviewed as of Feb 26, 2018
 3. Minimum Fund Balance Policy
 - a) Passed May 23rd, 2016
 - b) Reviewed as of Feb 26, 2018
- XI. Adjourn
 - A. 8:06pm