

**Manchester District Library  
Meeting Minutes April 22, 2019**

**I. Call to order 7pm. Present Layher, Nelson, Seguin, Cook, Krause, Swanson, Davis**

**II. Approval of agenda**

**III. Approval of minutes – March,25 2019 Cook Moves to Approve, Layher Seconds**

**IV. Correspondence NONE**

**V. Public Comment NONE**

**VI. Director's Report ATTACHED**

**a) report**

**a. Buying new computers, 13 computers, monitors, new server**

**b. QUOTE: \$14,189.17**

**b) fine free kids**

**a. Fine free for the summer for children's books**

**b. 6 libraries within TLN which have gone fine free**

**c. Not to include DVDs**

**d. An experiment to see how it goes**

**e. Lost and damaged items will still be charged for replacement**

**f. Lost is declared lost 30 days after the due date, then it is charged for replacement**

**g. Start the first part of June, to prepare for Summer Reading, end experiment September 1<sup>st</sup>, when school comes back into session**

**VII. Financial Report**

**a) report, bills MOVE to PAY: Seguin SECOND: Swanson**

**Aye: Layher, Nelson, Seguin, Cook, Krause, Swanson, Davis**

**Nay: None**

**c) Adjust budget**

**a. Move \$10,300 from Contingency Fund (170-956) to Tech Hardware (170-771) (to pay for the new computers)**

**i. Seguin Move, Swanson Seconds**

**Vote: Aye: Layher, Nelson, Seguin, Cook, Krause, Swanson, Davis**

**b. Move money from Building Fund (170-985) (\$13,530) into a CD**

**VIII. Committee Report NONE**

**IX. Old Business - next years proposed budget**

**A. Youth Services Expansion**

**a. \$20/Hour for an MLS part time Librarian (~\$20k per year for Half Time)**

**b. Scholastic Webcast for Multi Author Experiences**

**c. Seeking ways to expand programming and staff engagement**

**B. Fiber Optic Expansion (Find out cost?)**

**a. Fritz Contact Nick about School Fiber**

**b. Kathy Contact TLN about buying our own Fiber**

**C. Cook Moves to put \$20,800 into Youth Services Salaries in anticipation of expanding that staff, Swanson Seconds**

**a. Aye: Cook, Nelson, Krause, Seguin, Davis**

**b. Nay: Layher**

**D. Lease:**

**a. 5 years ago, we developed a new lease after the first one expired**

**b. Negotiations lead by Gary Seguin**

**c. 2 years remain on lease**

**d. Terrorism Clause in contract (Gary expresses concern), Jeff Wallace has provisionally agreed to remove this clause, Jeff and Gary will seek to finalize lease**

**X. New Business – NONE**

**XI. Adjourn 7:45pm**