

Manchester District Library
May 24, 2021 Minutes

I.Call to Order 7:05pm

- A. Present: Fritz Swanson, Gary Seguin, David Nelson, Christine Krause, Wayne Barnett, Matt Cook, Susan Layher, Elissa Weidmayer (calling in from Cape Hatteras, North Carolina)

II.Agenda Approved

III.Minutes Approved

IV.No Correspondence

V.Director's Report

- . Attached

VI.Financial Report

- . Gary moves to pay the bills, Chris seconds

A. Pay the Bills Passes

B. Gary Seguin Proposes Budget Amendments to balance the 2020-2021 Budget

1. All proposals are to bring budget items into line with actual spending. This is to comply with state reporting requirements. This is especially important to account for Covid spending.
2. Gary Moves, Matt Seconds
3. Budget alterations pass.

VII.Committee Report

- . Human Resources

1. HR proposes to raise all wages by \$3, and to give Kathy the flexibility to raise wages beyond that within a range of an extra \$2 per hour. Our goal for next year is to raise the wages all the way to \$15.62.
2. The Committee would also like to explore baseline percentage increases next year that would track Cost of Living Inflation.
3. Gary moves to raise all wages by \$3, Chris Seconds
4. Wage raise passes unanimously

A. Building

1. Elevator needs a new door. \$4788
2. \$55,979.38+Door Cost
3. \$60,767.38 to pay off what is left of our part of the elevator.
4. Otherwise we pay off in 61 months. \$1047/month \$63,867 total
5. Susan moves to pay, Fritz seconds to Pay off Elevator and Pay for New Door.

a. All vote Aye.

6. The board will pay for our portion of the new door without establishing a precedent for how future elevator maintenance will be dealt with.

VIII.Old Business NONE

IX.New Business

- . Election of Officers

1. All officers to remain the same

A. Committee Assignments

1. Maintain assignments for the time being

X.Adjourn 8pm

MDL Public Hearing on the Budget

I.Call to Order 8:02pm

II.Approval of the Agenda

A. Matt Moves, Chris Seconds---Approved

III.Presentation of the 2021-2022 Budget

. Questions about the size of our savings have been raised by Susan Layher and Elissa Weidemayer

A. Board discusses how our savings compares to other libraries, and whether there are standards for how big a reserve should be. Does Saline have an endowment?

B. Stacia's contribution: She worked with many different clients who were constrained by their budget, and she is hopeful that there is something more we can do.

IV.Resolution approving the budget

. Gary Proposes Resolution Approving the Budget, Matt Cook Seconds

A. All support, except Layher who votes no

V.Resolution approving the tax levy

. Gary Proposes, Seconded by David Nelson

A. All vote yes except Layher who votes no.

VI.Adjournment 8:38pm